Sullivan College of Technology and Design

3901 Atkinson Square Drive
Louisville, Kentucky 40218

Catalog Supplement B

Supplement to 2016-2017 Catalog & Student Handbook
May 22, 2018

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Catalog Supplement Acknowledgement

I acknowledge receiving a copy of the Sullivan College of Technology and Design catalog supplement for the above-named program changes:

_____

Student Name (Print) Student Signature Date

Sullivan College of Technology and Design
Catalog Supplement B for 2016-2017 Catalog

PAGES 81-82 EXTERNAL GRIEVANCE PROCEDURE ADDITION: If a student does not feel that the school has adequately addressed a complaint or concern; the student may consider contacting the Accrediting Council of Independent Colleges and Schools (ACICS) or the Kentucky Council on Postsecondary Education at the following addresses:

Accrediting Council of Independent Colleges and Schools
750 First Street, NE, Suite 980
Washington, DC 20002-4241
Learn more at acics.org

Kentucky Council on Postsecondary Education
CPE Consumer Complaint
1024 Capital Center Drive, Suite 320
Frankfort, KY 40601
Email: cpeconsumercomplaint@ky.gov
Learn more at http://cpe.ky.gov/campuses/consumer_complaint.html

LOUISVILLE TECHNICAL ALLIANCE SCHOLARSHIP: This scholarship is available through SCTD's partnership with Louisville Technical Alliance in a commitment to grow the Louisville technology workforce. These scholarships are awarded during the admissions process to students enrolling into SCTD's Dynamic Web Development program as a fulltime student. This is a $6,000 scholarship. Students must meet the following criteria:

- Upon graduation from high school have a cumulative GPA of 3.2 or higher
  OR
- Achieve a composite score of at least 20 on the ACT or 1400 on the SAT
  OR
- Achieve a SLQ score of at least 29 on the Wonderlic
- Be accepted by the College

This scholarship is subject to the "Terms of Sullivan College of Technology and Design Scholarship" outlined on page 55 of the Catalog and may not be combined with other SCTD scholarship offerings. The annual aggregate maximum of scholarship available is $50,000.

ACADEMIC PLACEMENT ASSESSMENT (APA) SCHOLARSHIP (NEW SCHOLARSHIP OFFERING)
Application Procedure: Contact Admissions Department Basis for Selection: Admissions test is taken prior to acceptance to the university and award amounts are based on test scores.

Deadline: Prior to student's registration date.

Term: Paid equally over 6 quarters for full-time enrollment, equally up to 12 quarters for part-time enrollment, or over program length if enrolled in a program less than 6 quarters in length.

Eligibility: Recipients must maintain a minimum 2.5 quarterly GPA with continuous enrollment.

Number of Students: Open number of scholarship recipients annually

Amounts: $750 - $3,000

PAGE 67 SATISFACTORY ACADEMIC PROGRESS (SAP) QUANTITATIVE STANDARD CHANGE – Effective October 16th, 2017, the following completion rates minimum standards will be applied to the following categories.

- After completing 1 – 23 credit hours, have a completion rate of 25%.
- After completing 24 - 35 credit hours, have a completion rate of 50%.

Students below this rate will not meet SAP standards.

ADMISSION REQUIREMENTS – Effective August 15, 2017, an additional entrance exam will be utilized for admissions. Students utilizing the Wonderlic Exam must score 15 or higher on the SLQ, 365 or higher on the WBSTv, and 365 or higher on the WBSTq to be admitted into the Advanced Manufacturing Technology or Computer Engineering Technology programs. Students utilizing the Wonderlic Exam must score 15 or higher on the SLQ, 365 or higher on the WBSTv, and 265 or higher on the WBSTq to be admitted into the Architectural CADD, Mechanical CADD, Interior Design, Computer Graphic Design Dynamic Web Development, Heating, Ventilation, Air-Conditioning and Refrigeration (HVAC-R) programs.

LISTING OF BOARD OF DIRECTORS

- Dr. Keith W. Bird (Chairman)
- Dr. A.R. Sullivan
- Dr. Glenn Sullivan
- Mrs. Pat Schrenk
- Mrs. Lisa Zaring
- Mr. Stephen Beimdiek
- Dr. Jerry Clanton
- Mr. Henry C. Wagner
- Mr. Frank Harshaw
- Dr. Cheryl King

PAGE 91 – INCORRECT PREREQUISITE FOR CGD142 PRINT 1 – The prerequisite for CGD 142 Print 1 is CGD 115 Introduction to Digital Imaging

PAGE 2 – NATIONAL KITCHEN AND BATH ASSOCIATION (NKBA) ACCREDITATION DESCRIPTION ERRATA - The description describing the National Kitchen and Bath Association (NKBA) accreditation should state the following: "The Bachelor of Arts Degree in Interior Design is accredited by the National Kitchen and Bath Association (NKBA), nkba.org, 687 Willow Grove Street, Hackettstown, NJ 07840.

PROGRAM TITLE CORRECTION FOR COMPUTER NETWORK SECURITY/FORENSICS (CNSF) – CNSF bachelor and associate degrees should reflect the following correct titles, "Associate of Applied Science in Computer Network Security and Forensics" and "Bachelor of Applied Science in Computer Network Security and Forensics".

PAGE 83 - COURSE NUMBERING SYSTEM REVISION - The course numbering system is alphanumeric, consisting of three letters and three numbers. The letters indicate the discipline of the course: ARH for architectural design drafting, CCS for general education and other core classes, CET for computer engineering technology, CGD for computer graphic design, DWD for dynamic web development, DRF for general drafting, ELC for electronics, IDB for interior design, MEC for mechanical design drafting, AMT for advanced manufacturing technology, NET for computer network administration, CNS for computer network security and forensics, and HVA for heating, ventilation, air-conditioning and refrigeration.

Each course has a three-digit number. Within each department these numbers are used to identify the courses. Certificate and Associate Degree courses are numbered 100-299. Bachelor Degree courses are numbered 300-499.

The numbers in parentheses following the title for each course indicate the quarter credit hours.

SULLIVAN COLLEGE OF TECHNOLOGY AND DESIGN ONLINE ADMISSIONS –

Online Equipment & Resources

Online students must have access to a PC with high speed Internet connection. There is an additional per class charge for online classes (see Supplement A).

Online Privacy & Security:

Online classes utilize the Blackboard/ANGEL platform, which is a nationally recognized learning management system used by K-12, post-secondary, government and businesses to provide online education and training. It is a secure platform that requires the user to have a unique username and password in order to access material. In addition, to protect the privacy of students taking online courses, no personal information (i.e. address, telephone number, or Social Security Number) is maintained within the Learning Management System (LMS). To further protect student privacy, the Student Information System (SIS) assigns a unique student ID to each student. This unique ID, along with a "set" password, is required to log onto the LMS and into each student's scheduled courses. When initially logging into the LMS, the system requires students to change and personalize their password. The new, personally-chosen, encrypted password and unique student ID are required to access all online courses in which the student is enrolled.

In addition, Acxiom, a nationally recognized company that provides identify verification based on public information, is used in conjunction with Blackboard/ANGEL to provide an additional level of security. Security questions may be set to appear before one exam or every exam. They can be set for a few students or all students. Students never know when they might be required to answer the security questions. If selected for verification, they may not proceed to the exam questions until they have successfully answered the security questions. There is no additional charge for students associated with this security feature.

CATALOG PROGRAM ADDITION (ASSOCIATE OF INTERIOR DESIGN): Effective May 26, 2016, Sullivan College of Technology of Design (SCTD) implemented a teach-out plan for the Associate of Applied Science in Interior Design. Below is a listing of courses and a description of this program.

ASSOCIATE OF APPLIED SCIENCE IN INTERIOR DESIGN

The objective of this program is to provide competence in performing the basic skills necessary to implement a design. This includes measurements, providing cost estimates, preparing drawings and business documents, assisting clients with the selection and arrangement of interior furnishings and materials, space planning and working with installers, contractors and other specialists. You will learn how to design responsibly with attention to issues related to human health, safety and welfare and including application of sustainable, environmentally friendly and universal concepts.

Upon completion of this program, you will be able to analyze and conceptualize a residential or contract design based on the principles and elements of design. You will be able to select and write specifications for furnishings and finish materials, as well as demonstrate technical knowledge in lighting, materials, codes and standards, estimating and installation. In addition, you will be able to identify periods and styles of furniture, architecture and textiles, apply sales techniques and business principles, and illustrate knowledge in space planning and furniture arrangement. Presentation skills such as architectural drafting, perspective drawing and rendering will also be developed. The utilization of a Computer Aided Design and Drafting (CADD) system will be integral in this process.

The Associate of Applied Science degree (A.A.S.) in Interior Design equips you for entry and intermediate level employment in positions such as:

- Designer
- Consultant
- Sales associate
- Manufacturer's representative
- Resource librarian
- Lighting specialist
- Space planner
- Interior design assistant

INTERIOR DESIGN (A.A.S.)

CURRICULUM

110 Credit Hours
1,364 Clock Hours
Day Classes: 18 months – 66 week
Evening Classes: 24 months–88 weeks

Course	Class Title	Credit Hours
CCS100	College Success Strategies**	4
CCS113	Basic Mathematics	4
IDD110	Introduction to Interior Design#	4
IDD116	Architectural Drafting I#	3
IDD147	Art Applications#	3
CSS124	Art History I*	4
CSS123	College Mathematics*	4
IDD131	Design History I#	4
IDD136	Architectural Drafting II#	3
IDD152	Interior Finishes#	4
CCS117	Computer Fundamentals*	4
IDD167	Textiles#	4
IDD157	2D/3D Design Foundations#	3
IDD151	Design History II#	4
IDD247	Perspective Drawing#	3
IDD213	Space Planning#	3
DRF135	Computer Aided Design Drafting I	3
CCS126	English*	4
IDD155	Residential Interiors I#	3
CCS229	Environmental Psychology*	4
DRF165	Computer Aided Design Drafting II	3
IDD215	Residential Interiors II#	3
IDD219	Lighting Techniques#	4
IDD233	Contract Interiors I#	3
IDD245	CADD for Interior Design#	3
CCS156	Speech & Interpersonal Communication*	4
CCS225	Art History II*	4
IDD267	Rendering#	3
CCS246	Professional Development	4
IDD260	Sales & Business#	4
IDD240	Kitchen & Bath#	3
	Total Credit Hours	**110**

* Indicates general education courses.
** May be taken online
# Indicates concentration course.

IDD110 Introduction to Interior Design – (4) This is an introductory course designed to acquaint the student with the interior design profession. Emphasis is placed on knowledge and application of design principles (proportion, scale, balance, rhythm, emphasis, harmony) and design elements (texture, pattern, line, form, mass, space, lighting, color). Students are exposed to vocabulary and trade periodicals used in the interior design profession. Students learn to organize and plan use of space and select interior finishes. Prerequisite: None

IDD116 Architectural Drafting I – (3) This is a foundation course designed to equip the student with the basic technical skills of architectural drawing and blueprint reading. This course involves an introduction to basic drafting materials, architectural lettering, symbols, reproduction techniques, elevations, orthographics, and drawing of floor plans. Emphasis is on developing techniques and methods that will be used by the student to communicate design concepts. Prerequisite: None

IDD131 Design Histor y I – (4) This course includes a chronological study of the architecture, furniture styles, and artistic contributions made by the civilizations of the West from antiquity to the French periods. Comprehension of design characteristics and motifs, as they relate to each period or style, provide the student with a basis for future knowledge and specification. Periods studied are Egyptian, Greek, Roman, Byzantine, Romanesque, Gothic, Renaissance, Baroque and Rococo. Prerequisite: None

IDD136 ARCHITECTURAL DRAFTING II – (3) This course is a continuation of skills and techniques acquired in Architectural Drafting I. Emphasis is placed on techniques to develop isometrics, orthographics and elevations. Students will draw a one point perspective of an interior to scale from a floor plan. Students become acquainted with a basic knowledge of the construction and materials used in residential homes and commercial buildings. Further knowledge of architecture is gained through readings and vocabulary. Prerequisite: IDD116

IDD147 Art Applications – (3) This introductory art course is designed to create awareness of art as a means of communication. The techniques of learning to “see” and how to process visual information are emphasized through the exploration of drawing techniques. These techniques are then utilized in creatively exploring basic freehand drawing and in gaining practical experience in color theory through the manipulation of the elements of color. An introduction to board construction and presentation is covered. Prerequisite: None

IDD151 Design History II – (4) This course includes chronological study of the architecture, furniture styles, design philosophies and artistic contributions made by world civilizations from the Early Georgian period to the 21st century. Comprehension of design characteristics and motifs, as they relate to each period or style, provide the student with a basis for future knowledge and specification. Periods studied include Early Georgian, Neoclassical, Victorian, Arts and Crafts Movement, Art Nouveau, Bauhaus, Art Deco, Modernism, the International Style, contemporary designers and prominent architects. Prerequisite: IDD131 and IDD116

IDD152 Interior Finishes – (4) This course creates an in-depth study of the practical understanding of the measurement, specification and suitable application of wall coverings, floor coverings, furniture and other interior surface finishes available to the interior designer. Custom and innovative design ideas are explored. Product knowledge, references and resources are incorporated into this class. Prerequisites: CCS113, IDD110, IDD116 and IDD147

IDD155 Residential Interiors I – (3) A studio/lecture approach is used in the design and specification of a residential environment. Clients’ needs and architectural considerations are factors stressed in the class. Emphasis is on the reinforcement of the design process from the initial client contact to the final presentation. Prerequisites: IDD136, IDD152 and/or concurrently with IDD151

IDD157 2D/3D DESIGN FOUNDATIONS – (3) This intermediate design course is intended to create an awareness of design issues in three dimensions and to address the impact of three-dimensional design considerations on the field of interior design. The techniques of perspective drawing and of model building will be explored with emphasis on furniture placement, lighting, presentation and other aspects of interior design. Construction skills and craftsmanship will be covered, as well as the value of seeing a design in multiple forms. These techniques will then be utilized in creatively exploring space, color, texture, layout and volume. Prerequisite: IDD147

IDD167 Textiles – (4) This course is a study of natural and man-made fibers found in interior environments and the factors necessary in their specifications. Areas of concentration include the properties and characteristics of fibers, familiarity with dyes, printing and finishes, the exploration of textiles in history and textile testing standards. Prerequisite: IDD110

IDD213 Space Planning – (3) This advanced studio class explores the factors involved in the best utilization and allocation of both residential and commercial interiors. The function and relationship of space, furniture arrangement, traffic patterns, task oriented space detailing and barrier-free design are topics included in the study. Prerequisite: IDD136

IDD215 Residential Interiors II – (3) An extension of Residential Interiors I, this course includes advanced studies in design and problem solving of residential space. A series of lectures, discussions and studies will include all aspects encountered by the residential interior designer from initial client contact to final presentation. Space planning, design layout, specifying of finishes and furniture, and professional presentations are requirements for the class project. Prerequisites: IDD155 and IDD213

IDD219 Lighting Techniques I – (4) The principles of vision and perception are studied as they relate to residential and commercial interiors. In-depth study of light sources, light measurement and lighting systems are examined. Special effects and techniques in lighting are also discussed. Lighting symbols and reflected ceiling plans are explored through class projects. Prerequisite: IDD136

IDD233 Contract Interiors I – (3) This course involves the specialized requirements necessary for problem solving in the design, space planning, and specifications of multi-purpose public spaces. Possible projects include retail, restaurant, health care, bank or other commercial space. Discussion includes allocation and utilization of space, building and fire codes, lighting, contract furnishings and specification writing. Students are required to give professional presentations explaining all facets of the project. Prerequisites: IDD152, IDD213 and/or concurrent with IDD245

IDD240 Kitchen & Bath – (3) This is a specialized study involving the design and renovation of the kitchen and bath. Efficient and functional layout in accordance with NKBA standards, plumbing, lighting, storage, specifications, product knowledge and cabinet construction are emphasized. Practice of the design process as it relates to finding design solutions in the kitchen and bath areas are covered in class projects. Prerequisites: IDD152, IDD213 and/or with concurrent IDD245

IDD245 CADD FOR INTERIOR DESIGN – (3) This course is an advanced CADD class specializing in interior design skills. Using integrated architectural and rendering programs, students will develop more effective space planning and three-dimensional design presentation techniques to be applied in both residential and contract studio projects. Creating a polished professional portfolio for a successful externship and permanent career opportunities will also be included, in conjunction with work performed in other classes. Prerequisites: DRF165 and IDD213

IDD247 Perspective Drawing – (3) This studio/lecture course stresses the fundamentals of both visual and mechanical perspective drawings as utilized by interior designers in visually expressing design concepts. Emphasis is placed on realistic, three-dimensional drawing by constructing one-point and two-point perspectives. Prerequisites: IDD136 and IDD147

IDD253 Contract Interiors II – (3) This course deals with additional problem-solving in the commercial interior. Students are involved in research, determining the needs and requirements of the client in order to arrive at an aesthetic and functional solution. Factors involved in the project include open office landscaping and office planning, barrier-free access, building codes, space planning, lighting, contract furnishings, materials and specifications. Students are required to give professional comprehensive presentations explaining all facets of the project. Prerequisites: IDD233 and IDD245

IDD260 Sales & Business – (4) This course covers introduction to basic business principles, practices and procedures as related to the interior design profession. Emphasis is placed on basic business procedures, business forms, charging for design services, understanding the role of trade personnel, liabilities, stages of job development, professional practice and ethics, establishing a business, developing successful sales techniques and customer appeal, along with strategies for motivation. Prerequisites: IDD215 and IDD233 or taken concurrently with IDD215 and IDD233

IDD267 Rendering – (3) This course is an extension of skills and techniques acquired in Perspective Drawing with the introduction of marker and colored pencil renderings. Emphasis is placed on accuracy of visual representation of one-point and two-point color interior renderings, media manipulation, effective color use, and aesthetics of presentation. This course will enhance the interior designer's ability to communicate design concepts visually to clients. Prerequisites: IDD247 and IDD245

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